

	<h2>Community Leadership Committee</h2> <h3>10 November 2014</h3>
<b>Title</b>	<b>Business Planning</b>
<b>Report of</b>	Strategic Director for Growth & Environment
<b>Wards</b>	All
<b>Status</b>	Public
<b>Enclosures</b>	Appendix A: Community Leadership Committee Commissioning Plan 2015/16 to 2019/20 Appendix B: Financial profiles
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<h2>Summary</h2>
<p>This report contains a proposed five-year Commissioning Plan for the Community Leadership Committee, set out at Appendix A. The Commissioning Plan sets out the strategic priorities, commissioning intentions and indicative budget proposals of the Community Leadership Committee up to 2019/20 and will inform the consideration of the Council’s Medium Term Financial Strategy, to be considered by the Policy and Resources Committee on 2 December 2014.</p> <p>The Commissioning Plan sets out the priorities and commissioning intentions of the Committee alongside the indicative revenue budgets up to 2019/20 for each of the main service areas within the remit of the Committee and the outcomes by which progress will be measured.</p> <p>The budget projections within the Commissioning Plan are indicative figures through to 2020. These budgets will be formally agreed each year, after appropriate consultation and equality impact assessments, as part of Council budget setting, and therefore could be subject to change.</p>

## **Recommendations**

- 1. That the Community Leadership Committee approves the Commissioning Plan (set out at Appendix A) subject to consultation. The Commissioning Plan sets out the strategic priorities, commissioning intentions, outcome measures, and revenue budgets for recommendation to the Policy and Resources Committee on 2<sup>nd</sup> December 2014.**
- 2. That the Community Leadership Committee agrees to public consultation on the Commissioning Plan commencing immediately following Policy and Resources Committee on 2<sup>nd</sup> December 2014, before Policy and Resources Committee are asked to approve final Commissioning Plans on 17 February 2015.**
- 3. The Community Leadership Committee notes the need to develop performance targets for the proposed outcome measures and delegates approval of the final performance measures and targets to the Strategic Director for Growth and Environment, in consultation with the Chairman of the Community Leadership Committee.**

### **1. WHY THIS REPORT IS NEEDED**

- 1.1 On 25 June 2014, the Community Leadership Committee noted the savings target allocated by the Policy and Resources Committee – as a contribution to the overall saving of £72 million the Council needs to make by 2019/20 - and agreed to complete a Commissioning Plan for consideration by the Policy and Resources Committee in December 2014.

#### **1.1.1 The Commissioning Plan**

The Commissioning Plan sets out the five year commissioning intentions of the Community Leadership Committee, subject to consultation. The Committee has responsibility for the Council's community leadership role, supporting residents and communities to become more active, independent and resilient. The Council needs to make savings in the cost of its services and the Community Leadership Committee was tasked by the Policy and Resources Committee on 10 June with identifying £0.8m of savings for the period 2016/16- 2019/20, as a contribution to the overall £72 million required.

The Commissioning Plan sets out the priorities and commissioning intentions of the Community Leadership Committee for 2015/16 through to 2019/20 together with indicative revenue budgets and the outcomes by which progress will be measured during this period. Individual proposals for future years included in the indicative MTFS will be subject were necessary to full consultation and equalities impact assessments at the appropriate time before they are agreed in by full Council and are set in annual budgets.

The proposals included in the plan would deliver savings of £852k – an over-achievement against the target set by Policy and Resources Committee.

£843k of this saving is proposed to come from moving to a nil revenue contribution to CCTV services from the Council. The priority focus will be on attracting alternative funding sources for the service. If insufficient funding can be obtained, the service will either reduce in scope or cease at the end of the current contract in 2019.

The Commissioning Plan sets out a significant part of the Council's contribution to the Safer Community Partnership's Community Safety Strategy.

It is also proposed that a small saving of £9k is made by not renewing the Council's annual subscription to a data segmentation programme. Previously, this was used by the Council to model scenarios in relation to population growth and preferences, to aid policy development. This is now not necessary as the Customer & Support Group contract with Capita includes use of similar software which can be used for the same purpose. The proposal is therefore not to renew the Council's subscription to avoid potential duplication and confusion by using two similar programmes, whilst at the same time generating a saving.

#### **1.1.2 Outcome measures**

The plan also sets out a number of outcomes measures where there is an ambition to maintain or improve service performance despite the financial and demographic challenges. It is proposed that numerical performance targets for the outcome measures will be developed in consultation with the Chairman of the Community Leadership Committee prior to the submission of the Commissioning Plan to the Policy and Resources Committee on the 2<sup>nd</sup> December 2014.

## **2. REASONS FOR RECOMMENDATIONS**

- 2.1 This report sets out the Commissioning Plan of the Community Leadership Committee, for consultation. It sets out indicative proposals for how the Committee will achieve revenue savings to deliver the target savings set by the Council's Policy and Resources Committee on 10 June 2014. The Commissioning Plan, and the proposals contained within the plan, will be considered by the Policy and Resources Committee on 2 December 2014 and will form part of the Council's indicative Medium Term Financial Strategy.

## **3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED**

At its meeting on 10 June 2014, the Policy and Resources Committee noted the findings of the Priorities and Spending Review, a process undertaken by Council officers to review budgets and to identify potential opportunities to meet the Council's funding gap up to 2020. The Priorities and Spending Review was informed by public consultation, and officers engaged with all three main political parties over a period of 12 months. The report considered by Policy and Resources on 10 June 2014 set out options for the Theme

Committees to consider in developing their responses to future budget challenges.

In developing options for Members to consider, officers considered proposals to deliver savings across the Community Leadership Committee's remit. Options considered but not pursued included further disinvesting in community safety services. There have been no alternative options put forward by Members of Community Leadership Committee.

#### **4. POST DECISION IMPLEMENTATION**

The Commissioning Plan will be considered by the Policy and Resources Committee on the 2<sup>nd</sup> December 2014, prior to public consultation. It will inform both the development of the Council's Corporate Plan and the indicative Medium Term Financial Strategy up to 2020.

To deliver the plan, a range of proposals are being or will be brought forward for detailed consideration by the Community Leadership Committee before a final decision is taken subject to public consultation and equality impact assessments where necessary.

#### **5. IMPLICATIONS OF DECISION**

##### **5.1 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)**

The Commissioning Plan sets out the indicative revenue budget and capital requirements for the policy areas within the remit of the Community Leadership Committee. The budget projections within the Commissioning Plan are indicative figures through to 2020. These budgets will be formally agreed each year, after appropriate consultation and equality impact assessments, as part of Council budget setting, and are therefore subject to change.

The Commissioning Plan identifies areas where it is proposed to deliver savings to meet the financial challenges facing the Council and in line with the target savings set by the Policy and Resources Committee on 10 June 2014. The Policy and Resources Committee tasked the Community Leadership Committee with developing proposals for savings of £0.8m between 2016/17 and 2019/20.

The proposals included in the Plan would deliver savings of £852k – an over-achievement against the target set by Policy and Resources Committee. The majority of this saving - £843k - is proposed to come from moving to a nil revenue contribution to CCTV from the Council. The priority focus will be on attracting alternative funding sources for the service. If insufficient funding can be obtained, the service will either reduce in scope or cease at the end of the current contract in 2019.

## 5.2 Legal and Constitutional References

5.2.1 All proposals emerging from the business planning process will need to be considered in terms of the Council's legal powers and obligations (including, specifically, the public sector equality duty under the Equality Act 2010) and, where appropriate, mechanisms put into place to ensure compliance with legal obligations and duties and to mitigate any other legal risks as far as possible. Many of the proposals are already subject to separate detailed project plans and reports to committee. The detailed legal implications of these proposals are included in these reports.

5.2.2 The Terms of Reference of the Community Leadership Committee are set out in the Council's Constitution, Part 3, Responsibility for Functions.

5.2.3 The responsibilities of the Community Leadership Committee include:

To maintain good community relations with Barnet's diverse communities ensuring that all communities have the opportunity to participate fully in the Borough's affairs.

<http://barnet.moderngov.co.uk/documents/s18093/15aResponsibilityforFunctionsAnnexA.doc.pdf>

## 5.3 Risk Management

5.3.1 The Council has taken steps to improve its risk management processes by integrating the management of financial and other risks facing the organisation. Risk management information is reported quarterly to the council's internal officer Delivery Board and to the relevant Committees and is reflected, as appropriate, throughout the annual business planning process.

Risks associated with each individual saving proposal will be outlined within the individual Committee report as each proposal is brought forward for the Committee to consider.

## 5.4 Equalities and Diversity

5.4.1 Equality and diversity issues are a mandatory consideration in the decision-making of the council. This requires elected Members to satisfy themselves that equality considerations are integrated into day to day business and that all proposals emerging from the finance and business planning process have properly taken into consideration what impact, if any, there is on any protected group and what mitigating factors can be put in train.

5.4.2 In particular, at its meeting on 10 June 2014, the Policy and Resources Committee advised the Theme Committees that they should be mindful of disadvantaged communities when making their recommendations on savings proposals.

5.4.3 As individual proposals are brought forward for consideration by the Community Leadership Committee, each will be accompanied by an assessment of the equalities considerations, setting out any potential impact of the proposal and mitigating action. The equalities impact of all other proposals will be reviewed as proposals develop and will inform the final

consideration of the Commissioning Plans by the Policy and Resources Committee on 17 February 2015.

- 5.4.4 All human resources implications will be managed in accordance with the Council's Managing Organisational Change policy that supports the Council's Human Resources Strategy and meets statutory equalities duties and current employment legislation.

## 5.5 **Consultation and Engagement**

Public consultation will commence on all Committee Commissioning Plans following Policy and Resources Committee on 2 December 2014, before final Commissioning Plans are agreed by Policy and Resources Committee on 17 February 2015.

Full public consultation will take place on individual proposals to deliver the savings identified before final decisions are taken by the Committee and savings plans are formalised in the Council's annual budget. Future consultation and engagement will be informed by the consultation work that has already been carried out as part of the Priorities and Spending Review process during which a comprehensive series of resident engagement activities took place in order to understand their priorities for the local area and look at how residents and organisations can support services going forward.

## 6. **BACKGROUND PAPERS**

- 6.1 Community Leadership Committee, 25 June 2014. [Item 5 – Finance and Business Planning](#)